



FUNDING

FROM
START
TO
FINISH!

1

CREATE A PRC-SALTILLO ACCOUNT

Or log in using your existing account; you will only need to create an account once

2

CREATE NEW APPLICATION & ADD CONTRIBUTORS

Evaluating SLPs will need their ASHA number to start an application

3

ADD CLIENT INFORMATION

4

ADD INSURANCE & AOB INFORMATION

Add all active policies

5

AAC EVALUATION REPORT

Complete evaluation within the portal or upload your own

6

PHYSICIAN DOCUMENTS AND CMN SCRIPT

Make sure the doctor signs ALL necessary CMNs, state documents, and office visit notes (if needed)

7

UPLOAD EQUIPMENT SELECTION SHEET(S)

Equipment requested must match recommendations in the AAC evaluation and the forms from the doctor

8

SIT BACK AND CHECK THE STATUS!

Check the status of your application anytime in your account!

● PRIMARY CONTACT

● SLP

● EITHER

ABBREVIATIONS

- AAC – Augmentative & Alternative Communication
- AOB – Assignment of Benefits
- ASHA – American Speech-Language-Hearing Association
- CMN – Certificate of Medical Necessity
- SLP – Speech-language Pathologist