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MassHealth

Durable Medical Equipment and Medical Supplies General Prescription and Medical Necessity Review Form

Date of Delivery _____

Sections 1-5 must be completed by the DME provider. Sections 4A, 4B, 5A, 6, and 7 must be completed by the member's prescribing provider.

Section 1 – Member's Information

Member's name _____ MassHealth ID no. _____
Address _____ Tel. no. _____
_____
Date of birth (dd/mm/yy) _____ Gender _____ Height _____ Weight _____
ICD code(s) _____/_____/_____/_____/_____/_____
Diagnosis _____

Section 2 – Prescribing Provider's Information

Prescribing provider's name _____ Tel. no. _____
Address _____ NPI _____
_____ Fax no. _____

Section 3 – DME Provider Information

DME provider name _____ Tel. no. _____
Address _____ NPI _____
_____ Fax no. _____

Section 4 – For Durable Medical Equipment Only

Items Requested	HCPCS Code	Modifiers
1.		
2.		
3.		
4.		
5.		
6.		

Section 4A (Must be completed by prescribing provider or the prescribing provider's employee.)

Length of Need

1. _____
2. _____
3. _____
4. _____
5. _____

(See page 2 Section 4B, for additional listings.)

Section 5 – For Medical Supplies Only

Items Requested	HCPCS Code	Modifiers
1.		
2.		
3.		
4.		

Section 5A (Must be completed by prescribing provider or the prescribing provider's employee.)

Quantity Monthly	Number of Refills
1.	
2.	
3.	
4.	

Section 6

Medical justification for requested item(s) along with any settings, therapeutic outcomes, and previous treatment plans (if applicable). Please attach any pertinent documentation (i.e., lab tests, etc.).

_____
_____
_____
_____

Section 7 – Prescribing Provider's Attestation, Signature, and Date

I certify that I am the prescribing provider identified in Section 2 of this form. Any attached statement on my letterhead has been reviewed and signed by me. I certify that the medical necessity information (per 130 CMR 450.204) on this form is true, accurate, and complete, to the best of my knowledge. I understand that I may be subject to civil penalties or criminal prosecution for any falsification, omission, or concealment of any material fact contained herein.

_____

Prescribing provider's signature (Signature and date stamps are not acceptable) Date

continued ➔

Section 4B: For additional listings, if needed

	ITEMS REQUESTED	Quantity	HCPCS	Modifier
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				
26.				

Provider of DME Attestation, Signature and Date

I certify under the pains and penalties of perjury that the information on this form and any attached statement that I have provided has been reviewed and signed by me, and it is true, accurate and complete, to the best of my knowledge. I also certify that I am the provider or, in the case of a legal entity, duly authorized to act on behalf of the provider. I understand that I may be subject to civil penalties or criminal prosecution for any falsification, omission, or concealment of any material contained herein. Note: Signature and date stamps, or the signature of anyone other than the provider of DME or a person legally authorized to sign on behalf of the legal entity, are not acceptable.

Provider of DME's signature _____

Printed legal name of provider _____

Printed legal name of individual signing _____

Date _____

Instructions for Completing the Durable Medical Equipment and Medical Supplies General Prescription and Medical Necessity Review Form

(Sections 1, 2, 3, 4, and 5 must be completed by DME provider.)

Instructions for Use of this Form	DME providers should use this form when obtaining a prescription and letter of medical necessity from the member's prescribing provider for DME, and as an attachment to a prior authorization request. This form will not be accepted in certain circumstances, such as when a MassHealth Medical Necessity Review Form exists for specific DME (such as absorbent products, enteral products, and support surfaces products). The DME provider is responsible for ensuring compliance with applicable MassHealth regulations and requirements when completing this form. MassHealth reserves the right not to accept the form if it is completed improperly, or if the DME provider has failed to meet applicable MassHealth regulations, requirements, and guidelines.
Date of Delivery	Enter the date of service.
Section 1	Enter the member's name, MassHealth member ID number, home address (including apartment number if applicable), telephone number, date of birth, gender, height, weight, ICD code(s), and diagnosis that pertain to the items being dispensed.
Section 2	Enter the prescribing provider's name, telephone number, address, NPI, and fax number.
Section 3	Enter the DME provider's name, telephone number, address, NPI, and fax number.
Section 4	This section is for durable medical equipment only. Enter the description of the item(s) being supplied, the HCPCS code, and the appropriate modifier(s) being used for billing, as applicable. Providers of DME that need additional space in Section 4 may use Section 4 B (page 2), which is a continuation of Section 4.
Section 5	This section is for medical supplies only. Enter the description of the item(s) being supplied, the HCPCS code, and the appropriate modifier(s) being used for billing, as applicable.
Sections 4A, 5A, 6, and 7 must be completed by prescribing provider.	
Section 4A, 5A	Enter the length of need (in months).
Section 5A	Enter the monthly quantity and the number of refills (in months).
Section 6	Enter the medical justification for all items listed above. Include (if applicable) settings, therapeutic outcomes, and previous treatment plans. Attach any applicable supporting medical documentation (i.e., lab tests, etc.).
Section 7	The prescribing physician, nurse practitioner, or physician assistant, as appropriate, must sign and date the form. By signing the form, the prescribing provider is making the certifications contained above the signature line.
If you have any questions about how to complete this form, please call the MassHealth Customer Services Center at (800) 841-2900.	