

Durable Medical Equipment

Fax this request to: (866) 480-9903

For questions regarding this form, call: (800) 525-2395

DATE OF REQUEST: ____/____/____

REQUEST TYPE: Initial Continued Services Retrospective Unscheduled Revision

REQUIRED FOR RETROSPECTIVE REQUESTS ONLY

This recipient was determined eligible for Medicaid benefits on: ____/____/____

| RECIPIENT INFORMATION | | |
|---|--------|-----------|
| Recipient Name (Last, First, MI): | | |
| Recipient ID: | DOB: | |
| Address: | Phone: | |
| City: | State: | Zip Code: |
| INSURANCE INFORMATION | | |
| Medicare: <input type="checkbox"/> Part A <input type="checkbox"/> Part B ID#: _____ Other Insurance: _____ | | |
| Additional Comments: _____ | | |
| Does this recipient meet the standard Medicare criteria for the requested items? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If "No," PA will be processed. The provider agrees to obtain a signed ABN for any service Medicare does not cover due to medical necessity.)</i> | | |
| ORDERING PROVIDER INFORMATION | | |
| Ordering Provider Name: | | |
| NPI: | | |
| Address: | Phone: | Fax: |
| City: | State: | Zip Code: |
| SERVICING PROVIDER INFORMATION | | |
| Servicing Provider Name: | | |
| NPI: | | |
| Address: | Phone: | Fax: |
| City: | State: | Zip Code: |
| Contact Name: | | |
| CLINICAL INFORMATION | | |
| Enter up to four ICD codes that apply: _____ | | |
| Additional Clinical Information: _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |

Durable Medical Equipment

In the table below, use column 1 to enter the HCPCS code. Check column 2 if no HCPCS code is assigned from PDAC for the item being requested. Use column 3 to enter a description of the item. Enter the appropriate modifier and number of requested units in columns 4 and 5. In column 6, enter "R" if the equipment is for rent and "P" if the equipment is for purchase. If the item is covered by Medicare, enter a "Y" in column 7. If the item is not covered by Medicare, enter an "N" in column 7. Enter the requested "Start" and "End" dates for each item in columns 8 and 9. Column 10 is for Hewlett Packard Enterprise use only.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|------------|---------------|-------------|----------|-------|------------|--------------------|------------|----------|--|
| HCPCS CODE | No HCPCS code | DESCRIPTION | MODIFIER | UNITS | "R" or "P" | MEDICARE Y or N | START DATE | END DATE | FOR HEWLETT PACKARD ENTERPRISE USE ONLY |
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Is this request for Healthy Kids (EPSDT) services? Yes No

REQUIRED FOR NURSING FACILITY (NF) PATIENTS AND PATIENTS BEING DISCHARGED FROM A NF:
Enter the date the recipient was or will be discharged from the nursing facility: ____/____/____

ORDERING PHYSICIAN'S SIGNATURE:

PRINT NAME: _____ **DATE:** ____/____/____



THE FOLLOWING FOUR ITEMS MUST BE ATTACHED TO THIS FORM: (1) documentation of medical necessity from the servicing provider (2) a medical order from the servicing provider (3) a copy of the signed prescription and (4) a copy of the equipment manufacturer's invoice, when applicable.

FOR HEWLETT PACKARD ENTERPRISE USE ONLY

Authorization Number: _____ **Processing Date:** _____

Rejected This request was rejected due to: Insufficient Information Late Notification
Rejection Date: ____/____/____

Reviewer's Signature: _____ **Date:** ____/____/____

This authorization request is not a guarantee of payment. Payment is contingent upon eligibility, available benefits, contractual terms, limitations, exclusions, coordination of benefits and other terms and conditions set forth by the benefit program. The information on this form and on accompanying attachments is privileged and confidential and is only for the use of the individual or entities named on this form. If the reader of this form is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, the reader is hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If this communication is received in error, the reader shall notify sender immediately and destroy all information received.